

## Administrative Directive – 2019-01

Target Committees: Show Committee

Club Affairs Committee

Target Clubs: Affiliated Clubs that organize events

Target Persons: Any candidate to a show staff position.

Licensed show staff

On November 27 of 2019, the Board of Directors of Chats Canada Cats, after consultation with the Show Committee and the Club Affairs Committee, adopted the following policy regarding the assignment of show staff.

All affiliated clubs that organize events and show staff should be aware of the following guidelines:

## Assignment of show staff:

- 1 Affiliated clubs that organize events must prioritize people in training. Assignments are made according to the training path of the candidates;
- 2 When the list of available candidates is exhausted, the club is free to hire its staff from among those licenced for the required functions;
- 3 The person in charge of the training program of the show staff, in consultation with the host club, makes the assignment taking into account the progress of the candidates, their ease of communication with the judges and the club needs. She communicates everything promptly to the organizing club;

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- 4 The club is responsible for sending the contracts to candidates and licensed show staff;
- 5 An organizing club has the privilege to refuse the assignment of any candidate, if it thinks that the assignment may compromise the cohesion and the effectiveness of the competition. The refusal must be made in writing to the Show Committee before the final assignment of candidates.

The Board of Directors hopes that this directive will facilitate the organization of shows as well as communication between the Show Committee and the clubs that organize events.